



**VOLUNTEER
POSITION DESCRIPTION
Living Room Volunteer**

Central City Concern (CCC) currently has an opportunity for a volunteer in the Living Room at the Old Town Recovery Center (OTRC). The Living Room is a shared, safe place for OTRC members, many of whom are actively living with and managing behavioral and mental health challenges. The Living Room functions as an empowering healing center, a place for members to come and hang out, eat, volunteer, build a community, and participate in regular group activities.

The shifts for this position are weekdays, 8-11:45 AM. If you are interested, please fill out the online interest form, e-mail Westbrook.evans@ccconcern.org, or call 971-352-8734.

TITLE: Living Room Volunteer

REPORTS TO: Hayden Buell, Team Lead Living Room Program & Omer Elad, Health and Wellness Supervisor at OTRC – Living Room

DESCRIPTION OF DUTIES:

1. Connect and engage with clients to help make the Living Room a warm, safe, and inviting place for its members
2. Clean and organize space as needed, record attendance, and assist with set up and break down of group materials as needed
3. Assist and take direction from staff
4. Participate in group discussions
5. Other duties as assigned by Living Room staff

SKILLS AND ABILITIES:

1. Comfort leading a group and speaking in a group setting preferred
2. Ability to effectively interact with employees and clients with diverse ethnic backgrounds, religious views, political affiliation, cultural backgrounds, lifestyles, sexual orientations, and treat each individual with respect and dignity
3. Experience with kitchen prep and cooking a plus
4. Experience with mental health and addiction
5. Ability to be punctual, reliable, and consistent with schedule
6. Able to commit to volunteer at least once a week for 6 months
7. Ability to handle sensitive and confidential information on a regular basis
8. Must pass a DHS background check

Central City Concern is a non-profit social service and housing agency whose mission is to provide comprehensive solutions for ending homelessness and achieving self sufficiency. CCC provides many services, such as chemical dependency treatment, employment services, housing, medical services, and other related services, to a diverse population. As an agency deeply rooted in recovery we have a keen interest in promoting and maintaining a Drug & Alcohol-Free Workplace. A drug and alcohol-free workplace is essential in supporting individuals in recovery, and in providing a safe, healthy, and productive environment for employees.