



Changing lives  
Building communities  
Creating opportunities

**Central City Concern** is a non-profit social service and housing agency whose mission is to provide pathways to self-sufficiency through active intervention in homelessness. CCC provides many services, such as chemical dependency treatment, employment services, housing, medical services, and other related services, to a diverse population. As an agency deeply rooted in recovery we have a keen interest in promoting and maintaining a Drug & Alcohol-Free Workplace. A drug and alcohol-free workplace is essential in supporting individuals in recovery, and in providing a safe, healthy, and productive environment for employees. As part of our policy and commitment to a drug and alcohol-free workplace we conduct post-offer, pre-employment drug screens.

### **JOB ANNOUNCEMENT**

**TITLE:** Sobering Technician II – On-Call  
**DEPARTMENT:** Hooper Sobering Station  
**REPRESENTED:** No  
**REPORTS TO:** Sobering Program Manager  
**SALARY:** \$11.00 per hour  
**SHIFT:** Varies

*On Call employees must work at least once in every 6 month period to remain active on payroll.*

#### **DESCRIPTION OF DUTIES:**

1. Assess and evaluate client for admission to Sobering Station and assist in the admission procedure.
2. Supervise Sobering Technician I's and assign meal breaks.
3. Evaluate client's needs for referral to other agencies.
4. Make appropriate referrals to other agencies when necessary.
5. Receive and give report at shift change.
6. Attend and participate in all mandatory meetings and in-service training sessions.
7. Secure, take responsibility for, and return client's medications, belongings and valuables as described in the policy and procedure book.
8. Assess clients for any medical emergencies and institute emergency measures when indicated.
9. Supervise and maintain a clean, sanitary and safe environment for client's and staff.
10. Maintain client confidentiality.
11. Communicate and enforce Hooper policies to police, clients, other agency representatives and visitors.
12. Assess, evaluate and perform intervention on clients requesting admission to the Subacute Medical Detoxification program.
13. Complete all paperwork, charting and documentation before leaving shift.
14. Assist with family interventions and referrals when needed.
15. Perform other duties as assigned.

#### **SKILLS AND ABILITIES:**

1. Work experience and/or education in areas of supervision, crisis intervention and chemical dependency.
2. Ability to provide leadership, deal with personnel and to develop workable plans compatible with agency's programs.
3. Ability to function as a team member and be flexible in attitude and have the desire to relate effectively with the chemically dependent person.
4. Ability to communicate clearly and concisely both orally and in writing.
5. Ability to manage time and meet deadlines.
6. Ability to maintain accurate records and necessary paperwork.
7. Ability to learn and apply training instruction.
8. Ability to apply basic principles of mathematics and basic record keeping.

9. Ability to effectively communicate and establish cooperative working relationships with clients, co-workers, medical personnel, police, merchants and the public at large.
10. Ability to organize, stock and issue supplies, materials and equipment.
11. Knowledge of medical assessment of intoxicated persons and ability to institute emergency medical care.
12. Physical ability and agility to move and restrain a combative client.
13. Physical ability and agility to perform two CPR cycles to the current AHA or ARC standard.
14. Knowledge and skills in chemical dependency treatment and crisis intervention.
15. Knowledge of de-escalation methods or ability to be trained.

**MINIMUM QUALIFICATIONS:**

1. Current Oregon EMT B certificate and current CPR certification.
2. Bi-lingual is desirable.
3. Documented work experience and/or education in areas of supervision, crisis intervention and chemical dependency.
4. High school diploma or completion of G.E.D.
5. Must be able to bend, stoop, kneel, squat, twist, reach, pull and lift heavy clients or objects.
6. Must be able to climb stairs.
7. If a recovering chemically dependent person, must be in a program of recovery and able to provide documentation of at least two years of sobriety.
8. Must pass pre-employment drug screen, TB test and background check.
9. Must adhere to agency's policies, including but not limited to, non-discrimination, safety, drug and alcohol-free workplace, violence prevention and harassment-free workplace.
10. Ability to effectively interact with co-workers and clients with diverse ethnic backgrounds, religious views, cultural backgrounds, life-styles and sexual orientations and treat each individual with respect and dignity.

**APPLICATION PROCEDURE:**

Qualified applicants **must** submit a Central City Concern employment application to be considered for this position which can be obtained at [www.centralcityconcern.org](http://www.centralcityconcern.org). Applicants may include a cover letter and resume. Apply by mail or fax (503-445-8089), or in person at Central City Concern, 232 NW Sixth Avenue, Portland, OR 97209. Application email: [jobs@ccconcern.org](mailto:jobs@ccconcern.org). Current CCC employees must submit an *Internal Employment Application*, available at the main office. More information at [www.centralcityconcern.org](http://www.centralcityconcern.org).

Date Open: 6-8-11

Date Closed: Until Filled

**EQUAL OPPORTUNITY EMPLOYER**

Reference # 11-114